



The Corporation of the Town of New Tecumseth

## **Building Inspector**

Permanent Full-Time

35 hours per week

**2019-81**

Reporting to the Senior Building Inspector/Deputy CBO, this position is responsible for performing duties regulated under the Building Code Act (BCA) for the administration and enforcement of the Building Code Act and Ontario Building Code. Performs plans examination and inspections, provides information to the general public regarding the applicable building code, municipal by-laws, and any other regulations pertaining to building, plumbing, HVAC, sprinklers, fire alarm systems, site services sewage systems, etc. Performs work in a safe manner and within the regulations of the Occupational Health and Safety Act.

### **Responsibilities:**

- Reviews and examines construction drawings, specifications and other supporting documentation for all classifications (Group "A", "B", "C", "D", "E" & "F") of buildings to ensure compliance with the Building Code Act and Ontario Building Code, noting deficiencies and resolving deficiencies as required.
- Provides assistance to homeowners and contractors in completion of building permit applications and/or provides assistance with the OBC as appropriate.
- Performs on-site building, plumbing, HVAC, sprinklers, fire alarm system, site services, sewage systems inspections

### **Qualifications:**

- Two-year College Diploma Program in Architectural, or Civil Engineering required.
- Eligible for membership in the Ontario Building Officials Association as Building Code Qualified (BCQ) and or Certified Building Code Official (CBCO) with licenses in: Legal Processes, Small buildings, Plumbing House, Sewage Systems, Building Services.
- 3-5 years' work experience in plan examination and building inspections.
- Must possess a valid G class driver's licence, and have the ability to provide a clean driver's abstract
- Requires excellent communication skills with all levels of staff and government, elected officials, consultants, builders, contractors, developers, architects, the general public and building industry organizations.
- Thorough working knowledge of: The Building Code Act, Ontario Building Code, Municipal Zoning By-law, Property Standards Bylaw, Planning Act, TARION Warranty Corp., Provincial Offences Act, and the Occupational Health and Safety Act.
- Excellent inspection, analytical, problem-solving, organization, and communication skills; ability to make independent decisions and judgement calls in the field.

The successful candidate must have the ability to align with established goals and objectives and is able to create/follow plans and processes accordingly to deliver task and goal completion to a high standard. The Town of New Tecumseth values progressive ideas and actions; the successful candidate will have proven ability to embrace change, be resourceful and to seek new ideas and creativity to maximize effectiveness to provide high quality citizen-centred services to our community.

**Salary:** \$66,775.80 - \$83,483.40, plus full benefits and pension plan

**Start Date:** October 21, 2019

Please submit your cover letter and resume in Word or PDF format to [careers@newtecumseth.ca](mailto:careers@newtecumseth.ca) no later than 4:30 pm on September 4.  
Please quote Job #2019-81 in the subject line of your email.

We thank you for your interest; however, only those selected for an interview will be contacted.

Information collected will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information & Protection of Privacy Act.

The Town of New Tecumseth is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an interview, please advise Human Resources if you require accommodation.